

Minutes

Cajun Coast Visitors & Convention Bureau

September 15, 2021

The Cajun Coast Visitors & Convention Bureau held a business meeting on Wednesday, September 15, 2021, at 4:00 p.m. via phone conference. Member's present were Kim Walden, Herman Hartman, Patsy Powell, Dwight Smith, Nelson Cortez, Sandra Marshall, Al Kuhlman, Ed "Tiger" Verdin, and Donovan Garcia. No one was absent. Also, present were Carrie Stansbury, and Christal Carter.

Mr. Cortez made a motion to accept the August minutes as presented. Mr. Garcia seconded the motion. With all members favoring, the motion passed.

Mr. Cortez made a motion to defer the financials to next month, due to Hurricane IDA we have not received the bank statements. Mr. Garcia seconded the motion. With all members favoring, the motion passed.

Ms. Stansbury gave an overview of the bureau's activities.

Mr. Garcia made a motion to surplus the sign for fair market value of \$75.00. Mr. Cortez seconded the motion. With all members favoring, the motion passed.

Ms. Marshall made a motion to sign a Resolution for Systems Survey & Compliance Questionnaire & engagement letter for the annual audit. Mr. Hartman seconded the motion. With all members favoring, the motion passed.

Mr. Cortez made a motion to sign a Resolution authorizing the Executive Director, Carrie Stansbury as the entity administrator for the SMPTC dba Cajun Coast Visitors & Convention Bureau. Ms. Marshall seconded the motion. With all members favoring, the motion passed.

Mr. Cortez made a motion to sign a Resolution authorizing the Executive Director, Carrie Stansbury to apply for Tourism Revival Funds. Mr. Kuhlman seconded the motion. With all members favoring, the motion passed.

Mr. Hartman made a motion to sign a Resolution authorizing a certified affidavit designating the Executive Director, Carrie Stansbury as the entity administrator for the SMPTC dba Cajun Coast Visitors & Convention Bureau giving her the authority necessary to conduct business on behalf of the SMPTC dba CCVCB. Mr. Cortez seconded the motion. With all members favoring, the motion passed.

Mr. Cortez made a motion to accept the 2020-2021 Amended Enterprise Fund Budget as presented in the amount of \$129,094.40. Mr. Verdin seconded the motion. With all members favoring, the motion passed.

Ms. Marshall made a motion to accept the 2020-2021 Amended General Fund Budget as presented in the amount of \$491,538.00. Mr. Cortez seconded the motion. With all members favoring, the motion passed.

Mr. Verdin made a motion to accept the 2021-2022 Proposed Enterprise Fund Budget as presented in the amount of \$432,325.73. Mr. Garcia seconded the motion. With all members favoring, the motion passed.

Mr. Smith made a motion to accept the 2021-2022 Proposed General Fund Budget as presented in the amount of \$527,757.31. Mr. Verdin seconded the motion. With all members favoring, the motion passed.

Mr. Verdin made a motion to approve the salary increase for Payroll Expense giving the Executive Director a 4% cost of living raise plus a 2% raise, the Office Manager, the travel counselor that has been here a year or more a 4% cost of living raise. Mr. Cortez seconded the motion. With all members favoring, the motion passed.

Mr. Kuhlman made a motion to remove Mr. Kuhlman from the lamp accounts and add the chairman Ms. Walden. Ms. Marshall seconded the motion. With all members favoring, the motion passed.

The Tourist Commission's next board meeting is scheduled for October 20, 2021, via tele conference or in person at the Cajun Coast Welcome Center.

There being no further business to discuss, Ms. Marshall made a motion to adjourn. Mr. Kuhlman seconded the motion. With all members favoring, the meeting was adjourned.

Herman Hartman, Secretary