

**Minutes**  
**St. Mary Parish Tourist Commission**  
**dba Cajun Coast Tourism**  
**September 17, 2025**

St. Mary Parish Tourist Commission dba Cajun Coast Tourism held a business meeting on Wednesday, September 17, 2025, at 4 pm at the Cajun Coast Office. The members were Kim Walden, Dwight Smith, Sandra Marshall, Herman Hartman, and Kayla Ewing. The members absent were Ed "Tiger" Verdin, Patsy Powell, Alfredia Edwards, and Keith Leonard. Also present were Carrie Stansbury and Christal Carter.

Ms. Marshall made a motion to accept the August minutes as written. Mr. Smith seconded the motion. With all members in favor, the motion passed.

Mr. Hartman made a motion to accept the financial reports for August. Ms. Marshall seconded the motion. With all members in favor, the motion passed.

Ms. Stansbury gave an overview of the bureau's activities.

Mr. Smith made a motion to adopt the Resolution for the Annual System Survey & Compliance Questionnaire & Engagement Letter to the auditor. Ms. Ewing seconded the motion. With all members in favor, the motion passed.

Ms. Marshall made a motion to approve the 2024-2025 Amended Enterprise Fund Budget as presented. Mr. Smith seconded the motion. With all members in favor, the motion passed.

Ms. Marshall made a motion to approve the 2024-2025 Amended General Fund Budget as presented. Mr. Smith seconded the motion. With all members in favor, the motion passed.

Ms. Ewing made a motion to approve the 2025-2026 Proposed Enterprise Fund Budget as presented in the amount of \$211,157.29. Ms. Marshall seconded the motion. With all members in favor, the motion passed.

Ms. Marshall made a motion to approve COLA of 3% for all employees. Mr. Herman seconded the motion. With all members in favor, the motion passed.

Ms. Marshall made a motion to approve 12% Retirement (SEP) for all full-time employees. Mr. Smith seconded the motion. With all members in favor, the motion passed.

Mr. Smith made a motion to approve the 2025-2026 Proposed General Fund Budget as presented in the amount of \$1,003,158.00. Ms. Marshall seconded the motion. With all members in favor, the motion passed.

The Tourist Commission's next board meeting is scheduled for October 15, 2025, at 4:00 pm at the Cajun Coast Office.

There being no further business to discuss, Mr. Leonard made a motion to adjourn. Ms. Edwards seconded the motion. With all members in favor, the meeting was adjourned.

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Herman Hartman, Secretary